

The Office of Charity Commissioner धर्मादाय आयुक्तालय, महाराष्ट्र राज्य



DATA

Digital Administration for Transparency and Accountability

दाता : पारदर्शकता आणि बांधिलकीसाठी संगणकीकृत प्रशासन

GUIDELINES FOR ONLINE ENTRIES IN SCHEDULE I





Introduction

Welcome to Charity Organization website. Now we will understand the procedure for making online entries in Schedule I.

Information of Trust's Schedule I

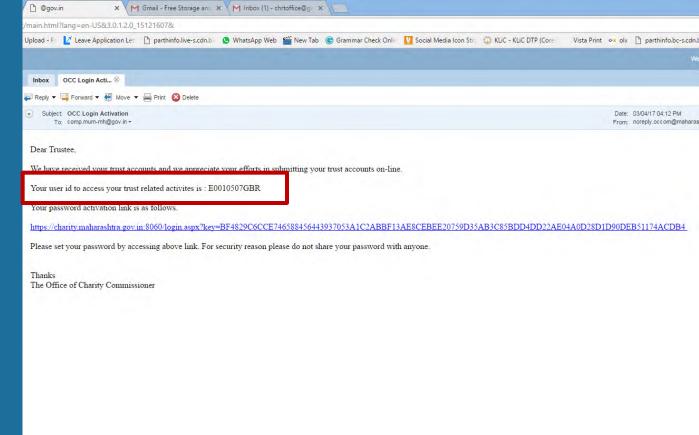
Schedule I is the most important document amongst all other documents maintained by the Charity Commissioner Office. All information about the Trust are maintained in the prescribed form of 28 columns and this information is required to be submitted in different offices by the Trustees in cases such as loan from Bank, Investment, sell and purchase of property, change in trustees etc. All these entries are maintained in a large size Register. But now these Registers are not in a good condition because they are very old. So, it is very essential now to maintain your Trust's entries in latest electronic record.

Note

Kindly note that on submission of Accounts online, the respective District Office sends the User Id and Password on registered email. With that User Id and Password, you can fill your Trust's Schedule I online. Hence, it is mandatory to file your trust accounts online so that you will have an access for making Schedule I entries online.



You will get the User Id from the respective District Office on registered e mail.

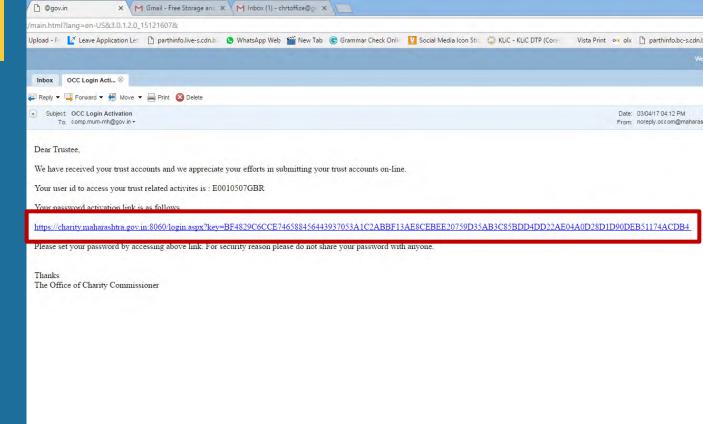








On clicking on the link received from the respective office, you can create your own password.





Create your own password.



Generate New Image U7W91 Type the code from the image

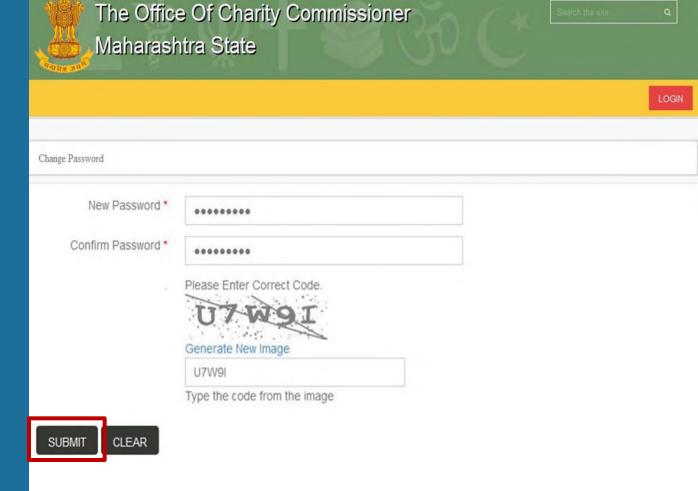
CLEAR SUBMIT

For Security reason, type figure, number seen on the screen, as it is.





Click on "SUBMIT".





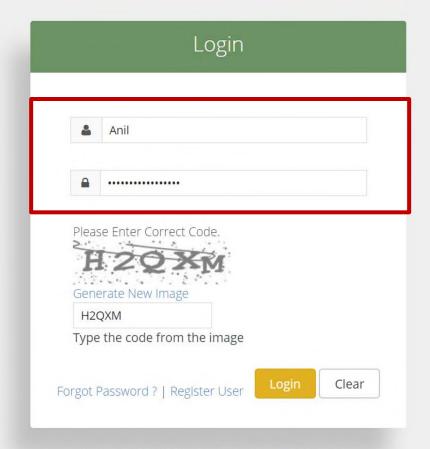
Firstly, move on to the charity organization website charity.maharashtra.gov.in and then click on "LOGIN".

charity.maharashtra.gov.in





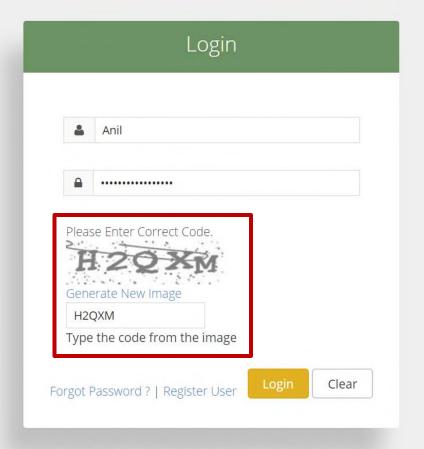
Type the User name and Password in the box.



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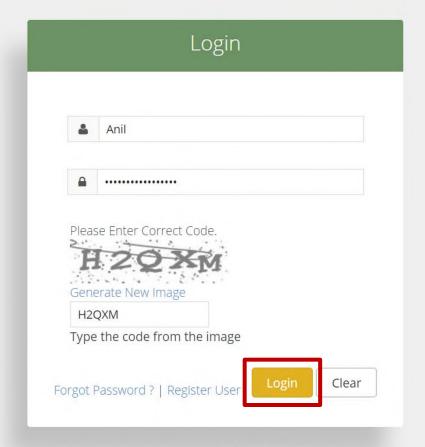
For Security reason, type figure, number seen on the screen, as it is.



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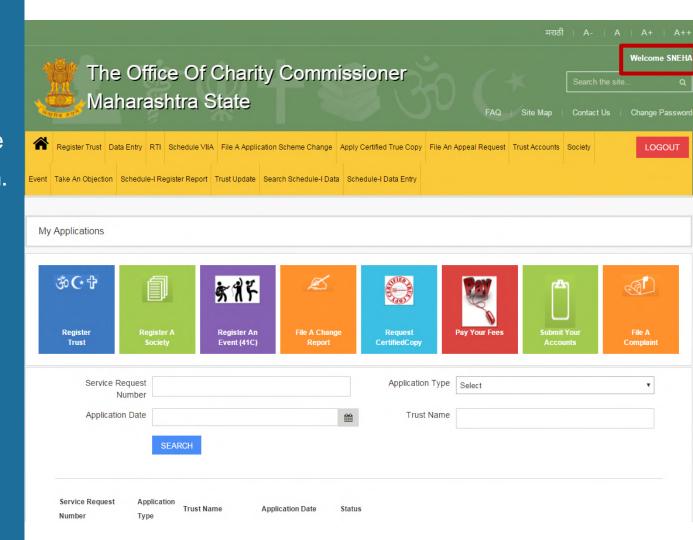
Click on "Login".



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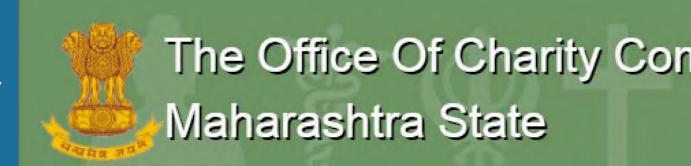


Now you are on your Home Page. You can see your name on the Screen.





Click on "Trust Update".

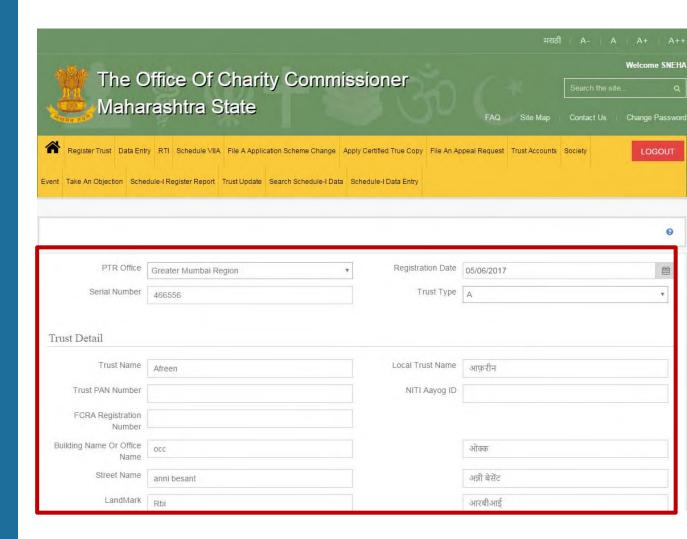




My Applications



Screen will display your Trust's Information.



www.taxquru.i



Click on "ADD TRUSTEES".

Trustee/Trustees Details Sr.NoName of the Trustee Date of Birth

Performs other than

Accuments about the

stight of condition of their

SECTION IN CO.

9.70

ADD TRUSTEES

4 1 b 10 Y

Gender

Occupation

Mineral No. of Transport

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Aadhar No

Nationality

PAN No

Mode of You

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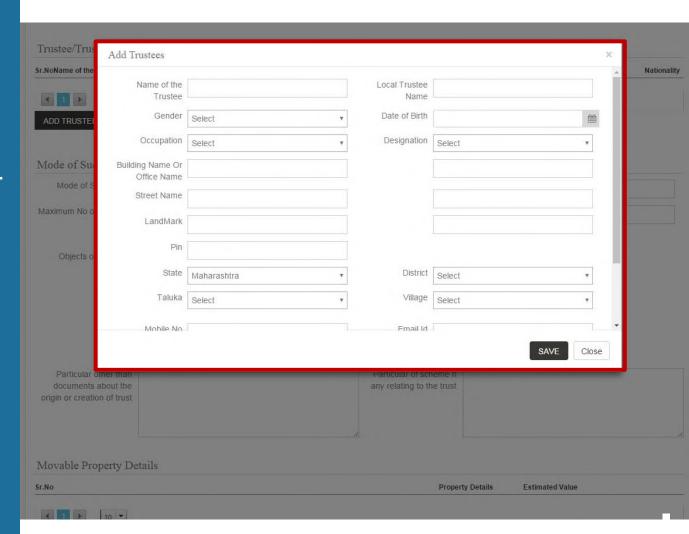
1.5

Particular of schools 2 are residing to the total

making from \$1 to one



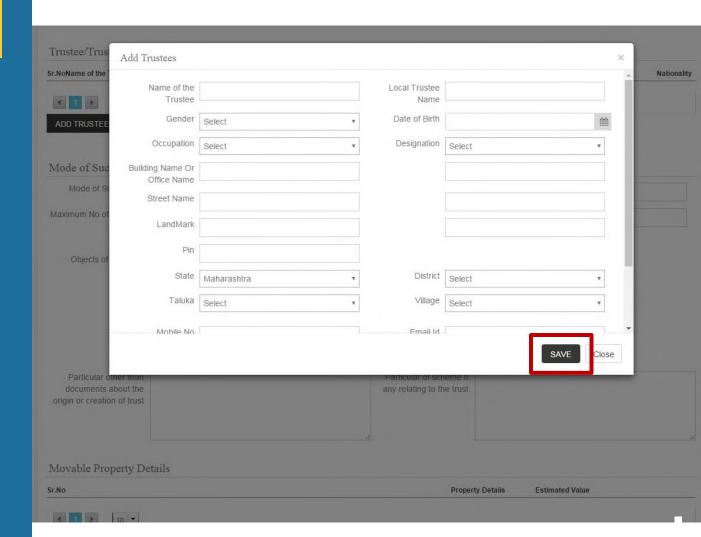
Fill the information in the square as per the latest accepted Change Report.



www.taxquru.i



Click on "SAVE".



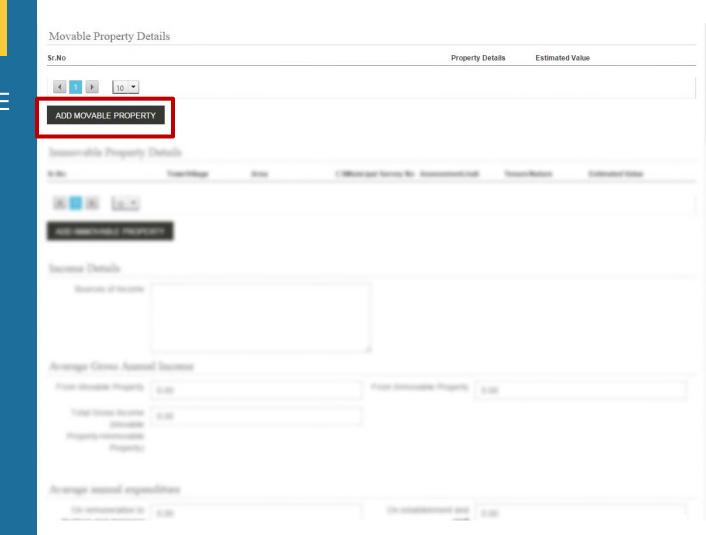


Fill information of your
Trust in the square such
as Objects, Trust creating
document, Mode of
Succession, Number of
Trustees etc.

		Minimum No of Trustees	0
laximum No of Trustees	0	Tenure of Trustees	
			☐ For Life
Objects of the Trust	☐ Charitable/Welfare	Particular of Documents	☐ Constitution of Society
	■ Educational	creating Trust	Decree
			☐ Indenture
	Old Age Homes		Scheme
	Orphanage		☐ Trust Deed
	Religious		□ Will
	☐ Social Service		Others
	■ Sports		
	☐ Others		
Particular other than		Particular of scheme If	
documents about the		any relating to the trust	
origin or creation of trust			

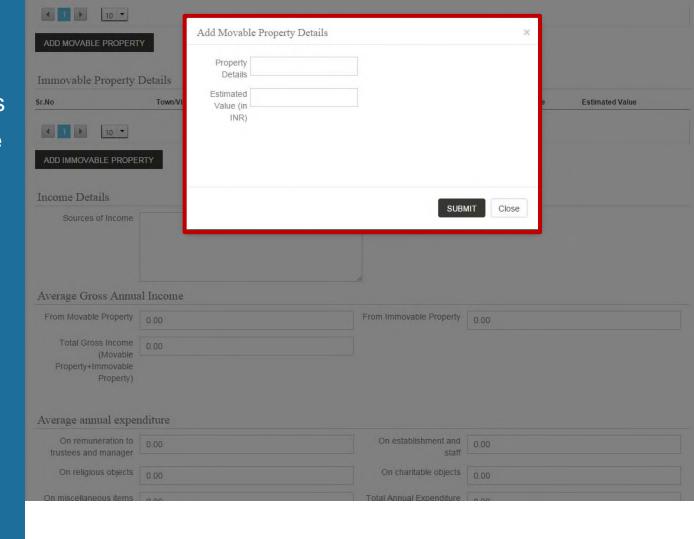


Click on "ADD MOVABLE PROPERTY".



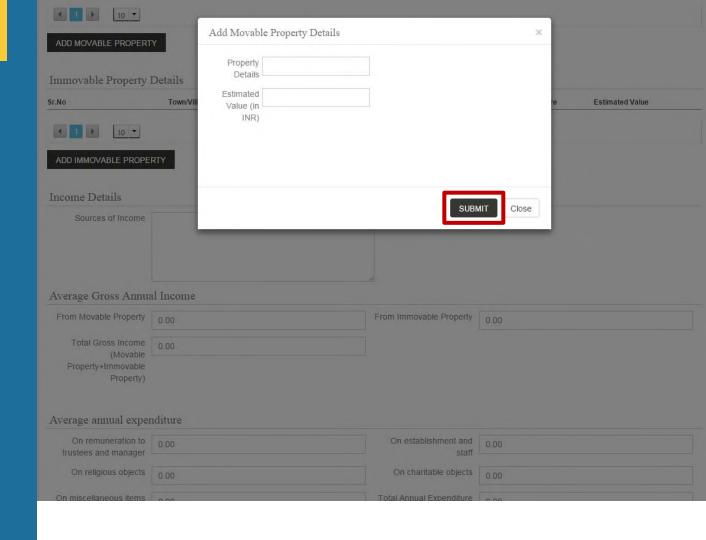


Fill information of Trust's movable property in the square.





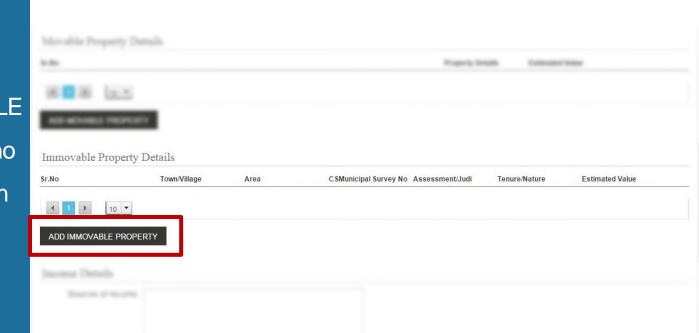
Click on "SUBMIT".



www.taxquru.ir



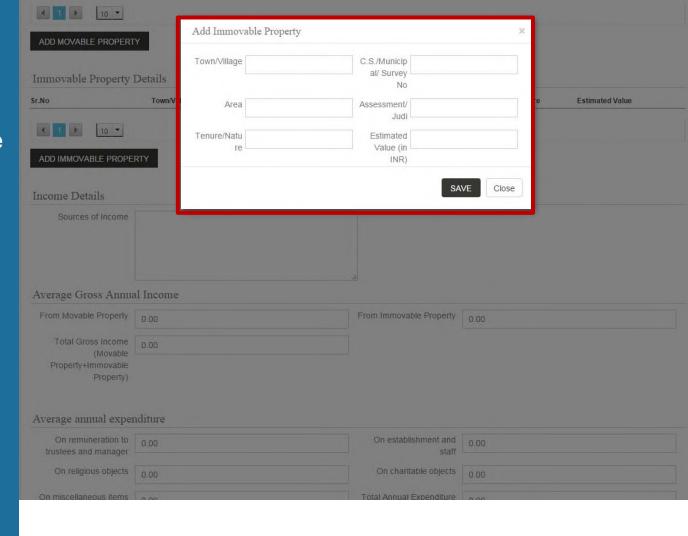
Click on "ADD IMMOVABLE
PROPERTY". If trust as no
Immovable property, then
don't click.





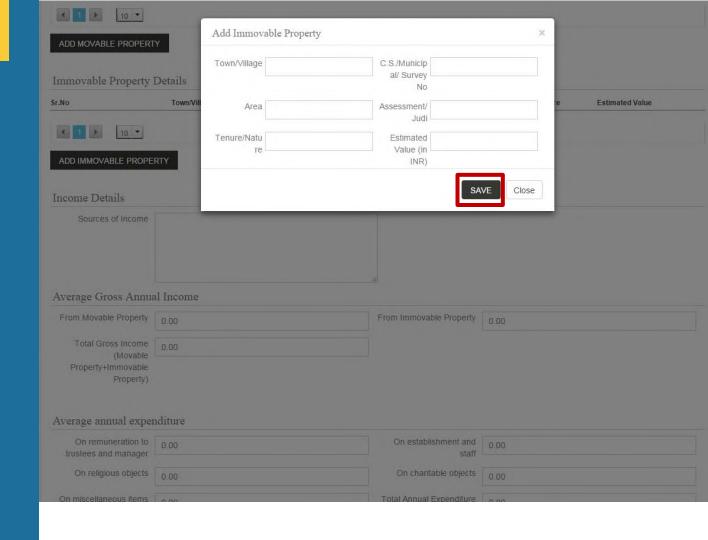


Fill information of Trust's immovable property in the square.



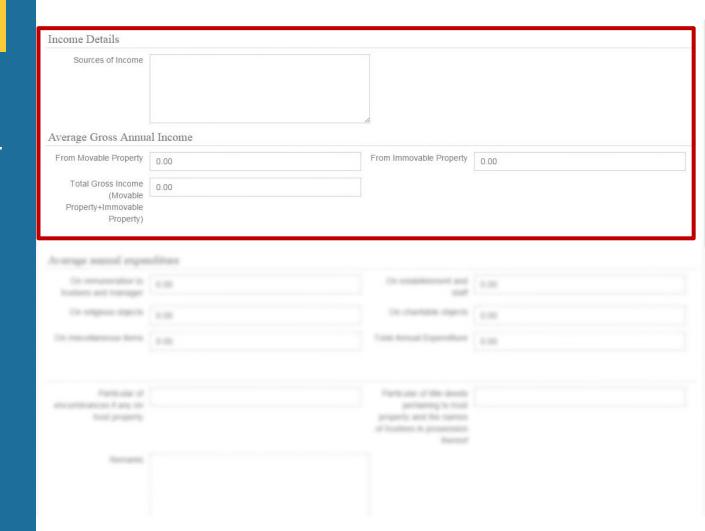


Click on "SAVE".





Fill details of Annual Income in the square.





Fill details of Annual
Expenditure in the square.
Also mention Remarks in
"Remarks" box.

On remuneration to trustees and manager	0.00	On establishment and staff	0.00
On religious objects	0.00	On charitable objects	0.00
On miscellaneous items	0.00	Total Annual Expenditure	0.00
Particular of		Particular of title-deeds	
Particular of ncumbrances if any on trust property Remarks		Particular of title-deeds pertaining to trust property and the names of trustees in possession thereof	



While submitting the Accounts, information filled under communication details, can be seen on the screen.

Contact Name/Nodal Officer/Rugnamitra	sneha		Contact Name/Nodal Officer/Rugnamitra	स्रेहा	
Building Name Or Office Name	occ			ओवक	
Street Name	anni besant			अन्नी बेसेंट	
LandMark	rbi			आरबीआई	
Pin	400018				
State	Maharashtra	٧	District	Select	
Taluka	Select	¥	Village	Select	,
Mobile No	9029297284		Email Id	sneha.charity99@gmail.com	

SAVE AS DRAFT

SEND FOR VERIFICATION



While making entries in Schedule I, if work is left incomplete, then click on "SAVE AS DRAFT".

Communication Deta	il e			
Contact Name/Nodal Officer/Rugnamitra	sneha	Contact Name/Nodal Officer/Rugnamitra	स्रोहा	
Building Name Or Office Name	осс		ओवक	
Street Name	anni besant		अन्नी बेसेंट	
LandMark	rbi		आरबीआई	
Pin	400018			
State	Maharashtra •	District	Select	,
Taluka	Select •	Village	Select	
Mobile No	9029297284	Email Id	sneha.charity99@gmail.com	

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SAVE AS DRAFT

SEND FOR VERIFICATION



After completion of entries, click on "SEND FOR VERIFICATION".

Communication Deta	11			
Contact Name/Nodal Officer/Rugnamitra	sneha	Contact Name/Nodal Officer/Rugnamitra	स्रेहा	
Building Name Or Office Name	осс		ओवक	
Street Name	anni besant		अन्नी बेसेंट	
LandMark	rbi		आरबीआई	
Pin	400018			
State	Maharashtra v	District	Select	
Taluka	Select v	Village	Select	
Mobile No	9029297284	Email Id	sneha.charity99@gmail.com	

www.taxguru.ii

SAVE AS DRAFT

SEND FOR VERIFICATION

NOTE

Submitted information will be checked by Superintendent and the Assistant Commissioner and if necessary, they will make corrections and finally register the entries in Schedule I on the website. After such online entries, you can online submit Change Report, Application for permission to sell Trust's immovable property, loan application etc. You can also see your Trust's old record on the website.



Your Trust's entries will be seen like this. You can take a print and can submit in any Government/Semi Government Office/Court.

Schedule I

[Vide Rule 5] Register of Public Trusts

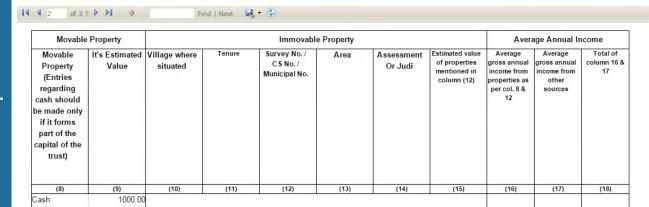
Serial Number	Name of the Trust	Names of the Trustees & Managers with their addresses	Mode of succession to trusteeship & managership	Objects of the Trust	Particulars of Documents creating Trust	Particulars other than documents about the origin or creation of trust	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
E-0025192(GBR)	ARMMAAN advancing Reduction In Mortality And Morbility Of Mother Children And Neonates C/O MR SRINIVAAS VENKOBA SIRIGERI 303-B ALPHA MAIN STREET, HIRANANDANI BUSINESS PARK, Powai, Mumbai, Mumbai, 400076	1.) Dr. Aparna Gopalkrishna Hegde - Managing Trustee C-26, Geesee Apartments., Kalina, Kalina., Mumbai, Mumbai, Mumbai, 400098 2.) Srinivaas Venkoba Sirigeri - Settler 1601-C, Lake Castle., Hiranandani Gardens., Powai, Mumbai, Mumbai, Mumbai, Mumbai, 400076 3.) Mrs. Chanda Neeraj Kathuria - Trustee 2501, Glen Croft., Cliff Avenue Road Hiranandani Gardens, Powai, Cliff Avenue Road, Mumbai, S.) Dr. Srikrishna Sulgodu Ramchandra - Trustee C-26 Geesee Apartment, Kalina, Kalina, Mumbai, Mumbai, Mumbai, 400098 5.) Dr. Geeta Sandeep Ghag - Trustee 404, Shree Riddhi siddhi CHS, L.T. Road Vazira Naka, Borivli (West), Mumbai, Mumbai, Mumbai, 400091 6.) Sandhya Rajesh Kanchan - Trustee B-7, Sahyadri, Pandurangawadi, Road No1, Goregaon East, Mumbai, Mumbai, Mumbai, Mumbai, 400093 7.) Dr. Janhavi Sanjay Raut - Trustee C-26, Geesee Apartment, Kalina, Kalina, Mumbai, Mumbai, Mumbai, 400098 8.) Dr. Dayashankar R Maurya - Trustee C-26 Geesee Apartment, Kalina, Kalina, Mumbai, Mumbai, Mumbai, 400098 9.) Dr. Sailesh J Kore - Trustee C-26 Ambedkar Nagar, Chunabhatti, Siga Mumbai, Mumbai, Mumbai	The suriving or continuing trustees to appoint new trustees as per trust deed	Medical, Social Service, As Per Trust Deed Dt 12/07/2008	Trust Deed	Nil	



Search the site...

LOGIN

Register Of Public Trust Schedule I



Your Trust's entries will be seen like this. You can take a print and can submit in any Government/Semi Government Office/Court.



Search the site...

LOGIN

Register Of Public Trust Schedule I



		Average An	nual Expendit	ture					
Remunerati on of Trustees or managers	On Establishme nt and staff	On Religious Objects	On Charitable objects	On Miscellaneo -us item	Total of columns 19 to 23	Particulars of Scheme if any, relating to the trust	Particulars of encumbrances on trust property	Particulars of title-deeds pertaining to trust property & trustees in possession thereof	Remarks
(19)	(20)	(21)	(22)	(23)	(24)	(25)	(26)	(27)	(28)
									Order No.: ACC-IV-1892/2008 u/s 18 & 19 Order Date: 05/09/2008 Order By: ACC-IV-P. S. VITHALANI Entered By: Dr.Aparna Hegde Date of Entry:07/06/2017 Verified By: Avanti Arun Sapre Date of Verification:07/06/2017 Approved By: Raju Sarangdhar Pere Date of Approval:07/06/2017



