GSTN Enrollment Process

1

Taxpayer obtains GSTN login id and password from aces.gov.in

2

Taxpayer completes enrollment process on gst.gov.in

3

Taxpayer obtains provisional GSTIN on appointed date

1

Obtaining credentials

Step 1: Go to gst.gov.in and click on "New User Login"

Obtaining credentials

Step 2: Read, select checkbox and hit "Continue"

Obtaining credentials

Step 3: Enter Provisional ID and Password received in ACES website

Obtaining credentials

Step 4: Enter valid email address and mobile number

Obtaining credentials

Step 5: Verify email and mobile number using OTP

Obtaining credentials

Step 6: Select Username and Password for subsequent Login

Obtaining credentials

Step 7: Answer security questions to help with password reset

Obtaining credentials

Step 8: Answer security questions to help with password reset

Obtaining credentials

Step 9: Login using your newly created ID and Password

Obtaining credentials

Step 10: Complete the enrollment form, upload documents

Obtaining credentials

Step 11: Verify the form and submit

• indicates mandatory fields

Verification

☑ I hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Authorized Signatory•

[▾]

Place•

[   ]

Designation

Manager

Date•

16/12/2016

BACK   SUBMIT WITH DSC   SUBMIT WITH E-SIGNATURE   SUBMIT*

Note: In case of Companies and LLPs, form has to be digitally signed.
In other cases, form may be submitted through e-signature (OTP)

12

Obtaining credentials

**Upon successful submission, Application Reference Number (ARN)
is received through email and SMS**

Dashboard ▾   Help ▾

Dashboard › Enrolment › Acknowledgement

✓ SUCCESS
Thank you for submission.

System will verify / validate the information submitted after which acknowledgement will be sent in next 15 minutes

GSTN Enrollment Process

1

Taxpayer obtains GSTN login id and password from aces.gov.in

2

Taxpayer completes enrollment process on gst.gov.in

3

Taxpayer obtains provisional GSTIN on appointed date